**QUARTERLY REPORT**

**Section II**

**Business Status Report**

**Task Order Agreement xxxx-xxx-XX**

**between**

**the Advanced Technology International**

**and**

**yyyyyyyy**

**for**

**(specific project name)**

**Agreement Summary Information**

Total Amount of the Agreement: $

Total Estimated NSRP ASE Project Funding of the Agreement: $

Total Estimated Recipient Cost Share: $

Total Funds Obligated: $

**Project Resource/Cost Information:**

The following resources/costs are applicable to this project for the period \_\_\_\_\_\_\_\_ through \_\_\_\_\_\_\_ 20XX:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Company** | **Man Hours Provided This Period \*\*** | **Cumulative Man Hours Provided \*\*** | **Significant Material Costs This Period** | **Cumulative Material Costs** | **List of Personnel Working This Period** |
| Recipient |  |  |  |  |  |
| Team Member A |  |  |  |  |  |
| Subcontractor X |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Total |  |  |  |  |  |

\*\* As an alternate, actual costs (less material costs) may be provided in lieu of Man Hours

**Status of Milestones**

|  |  |  |
| --- | --- | --- |
| **Milestone**  **Number and Description** | **Percentage Completed During this Period** | **Cumulative Percentage Completed** |
| 1 – Design Document |  |  |
| 2 – etc |  |  |
| … |  |  |
| X- |  |  |

**Cost Share Provided by Project Participants**

Cost share in the amount of $\_\_\_\_\_\_\_\_\_ is provided for this reporting period. Cumulative cost share to date for the project is $\_\_\_\_\_\_\_\_\_\_\_\_\_. The following summarizes the cumulative cost share provided for this project by category:



\*IR&D matching funds should be identified separately and not included in the Overhead line