**Project Results Summary  
(A publicly-releasable attachment to the Final Technical Report)**

This template is to be used to describe the results of NSRP ASE or other research projects. The purpose of the template is to:

1. Provide a high level overview so that the reader can decide whether to review the project details and deliverables, and to determine potential applicability.
2. Provide an avenue for project managers to post an overview of the results and recommendations of their project to assist in the implementation of the project by others in the industry.
3. Provide a framework and guide for others embarking on a similar project.

It is important that you address all of the areas on the template. If any of the following areas have been adequately covered in the main body of the Final Technical Report, it is acceptable to use the same language when completing the Project Results template.

**Template Table of Contents**

Title

Executive Overview

Contact Information

Collaborators

Description of Methodology

Resources Needed

Evaluation and Analysis Methods

Time Estimate

Limitations or Constraints

Major Impacts on Shipyard

Cost Benefit Analysis/ROI

Lessons Learned

Technology Transfer

Implementation

**Title**

Provide a short, descriptive title of project including program project number if applicable.

**Executive Overview (200 words or less)**

Describe the project from a macro level, outlining the purpose and goals of the project, results, and accomplishments, and to any degree possible, the significance or impact of the results to industry. This section should be written in a narrative form, understandable to a reader not technically familiar with the project. This summary should avoid programmatic insider jargon.

**Contact Information (50 words or less)**

Identify the Point of Contact for the project. How can this person be contacted (email, web, phone, fax, snail mail)?

**Collaborators (100 words or less)**

List any collaborators on the project. What was their involvement (e.g., percentage of participation and activity description)?

**Description of Methodology (500 words or less)**

At a high level, describe how you developed and implemented the project at your site.

**Resources Needed (250 words or less)**

Describe the resources needed to implement this project. For example, what materials, equipment, or software applications would be needed? How many people would be needed to implement this project? Are there certain levels of expertise needed? Is specific training needed to implement this project?

**Evaluation and Analysis Methods (250 words or less)**

How did you analyze results or output to ensure that the project was meeting anticipated goals? Did you use any formal assessment instruments? If so, what were they? At the conclusion of the project, what evaluation and analysis was done to measure the success of the project? Do you have plans to re-evaluate the project in the future? In what time period?

**Time Estimate (200 words or less)**

Identify the length of time for your effort. How much time do you estimate would be needed for this to be set up and implemented in another shipyard? Do you feel that this can be implemented as delivered or will there be additional time required for customization?

**Limitations or Constraints (250 words or less)**

What could limit the implementation of this project? What were the necessary conditions to implement in your organization? Do you think these are necessary conditions for all shipyards? Under what constraints will the project need to operate? What type of shipyards could apply this project (large, small, new construction, repair, etc.)?

**Major Impacts on Shipyard (250 words or less)**

Did the implementation of this project have a major impact on any existing systems or processes? Describe both positive and/or negative major impacts to your systems and/or processes. How did you overcome the negative impacts?

**Cost Benefit Analysis/ROI (150 words or less)**

Describe the benefits that you gained from implementation of this project. You are not required to disclose specific cost data, rather indicate estimated cost benefits/ROI such as estimated return on investment percentage or estimated cost savings, etc.

**Lessons Learned (250 words or less)**

Describe the significant lessons learned as a result of working on this project. What went well, and why? What could you have improved? Looking back, what advice would you give to a shipyard planning to implement this project?

**Technology Transfer (150 words or less)**

What methods are you using for follow-up to ensure the project is working in your shipyard? How are you sharing this information with others in the industry?

**Implementation (250 words or less)**

What implementations have been, or are about to be realized? What potential is there for future implementation beyond that already planned? What post-project activities will be undertaken to pursue further implementation in the shipbuilding industry?