

NSRP

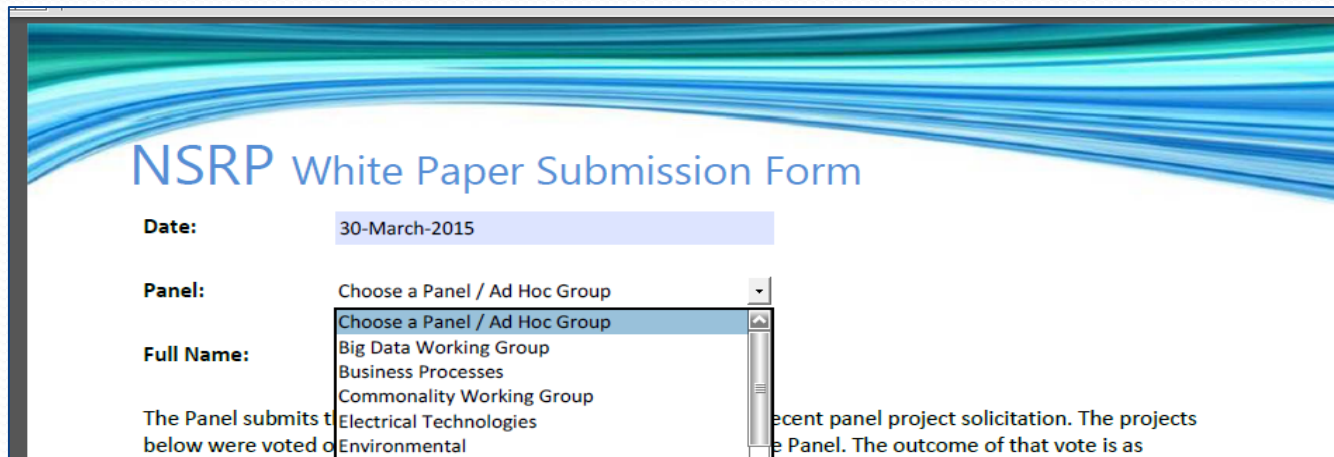
National Shipbuilding Research Program

Panel White Paper Submission Form

September 2018

Header – Date, Panel, Full Name

- Date – Tab through the date field as this will be automatically populated.
- Panel – Choose your Panel from the drop-down list. If you are submitting a Joint Panel White Paper, please choose the Lead Panel.



The screenshot shows a web form titled "NSRP White Paper Submission Form". It contains three main input fields:

- Date:** A text box containing "30-March-2015".
- Panel:** A drop-down menu with the text "Choose a Panel / Ad Hoc Group". A list of options is visible, including "Choose a Panel / Ad Hoc Group", "Big Data Working Group", "Business Processes", "Commonality Working Group", "Electrical Technologies", and "Environmental".
- Full Name:** A text box for entering the user's name.

Below the "Full Name" field, there is a line of text: "The Panel submits the following projects for consideration. The projects below were voted on by the members of the Panel. The outcome of that vote is as follows:".

- Full Name – Please type your First and Last Name



Project Table - Project Title & Yard Support

- Project Title – Type the complete title of the Project/White Paper.
- Yards that Support Funding – Click the box next to all yards that **support program funding** for this project. If you have received verbal or written communication from a representative of a yard in support of using NSRP program funds for this project, then click the box next to that shipyard's name.*
- **NOTE:** If you do not receive a response from a member yard, then do not select that yard in either the “Support” or “Does Not Support” column. No response does not mean that yard does not support funding.

**To eliminate any confusion, if you select a particular yard in the “Support Funding” column, you will be unable to select that same yard in the*

does not support funding column.



Project Table – No Support & Weight Factor

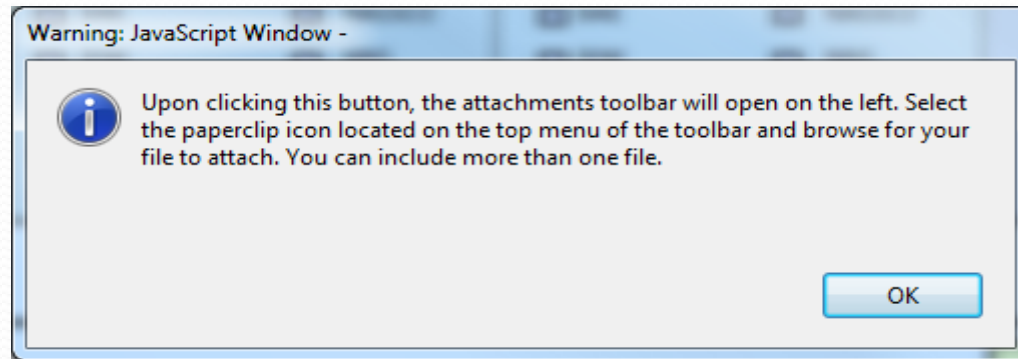
- Yards that Do Not Support Funding – Click the box next to all yards that **do not support program funding** for this project. If you have received verbal or written communication from a representative of a yard not in support of using NSRP program funds for this project, then click the box next to that shipyard's name.*
- **NOTE:** If you do not receive a response from a member yard, then do not select that yard in either the “Support” or “Does Not Support” column. No response does not mean that yard does not support funding.
- Weighting Factor – Enter percentage out of 100.

To eliminate any confusion, if you select a particular yard in the “Support Funding” column, you will be unable to select that same yard in the **does not support funding column.*

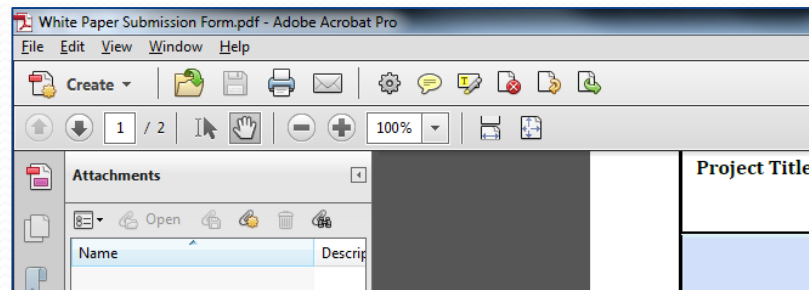


Attach Files

- When you click on the yellow “Attach Files” button, the following pop-up instruction box appears:

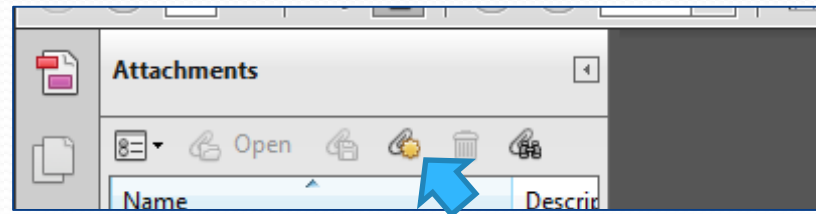


- When you click on the “OK” button the attachments toolbar will open on the left-hand side of the page:



Attach Files (Cont'd)

- Click on the paperclip icon to attach files:



- Browse to the file you want to attach and click on “Open”.
- Repeat the steps to attach additional white papers. (*Maximum three white papers per Panel/Ad Hoc Group.*)

Comments

- Enter any explanation for yards that **do not support program funding** for this project.

Include here any explanation for yards that do not support funding this effort.

- Enter which yards plan to implement any technology/processes developed or utilize the results.

Indicate which yards plan to implement any technology/processes developed or utilize the results, if the project is successful.



Submit

- To certify the information on the form and submit white papers to ATI, click the blue “Submit” button.

BY CLICKING THE SUBMIT BUTTON, I CERTIFY THE INFORMATION ON THIS FORM TO BE ACCURATE.

Submit

- When you click submit, the following pop-up box will appear:

Select Email Client

Please indicate the option which best describes how you send mail.

Desktop Email Application
Choose this option if you currently use an email application such as Microsoft Outlook, Eudora, or Mail.

Internet Email
Choose this option if you currently use an Internet email service such as Yahoo or Microsoft Hotmail. You will then need to save your form and return it manually to nsrp@scra.org; frances.pearce@scra.org using your Internet email service.

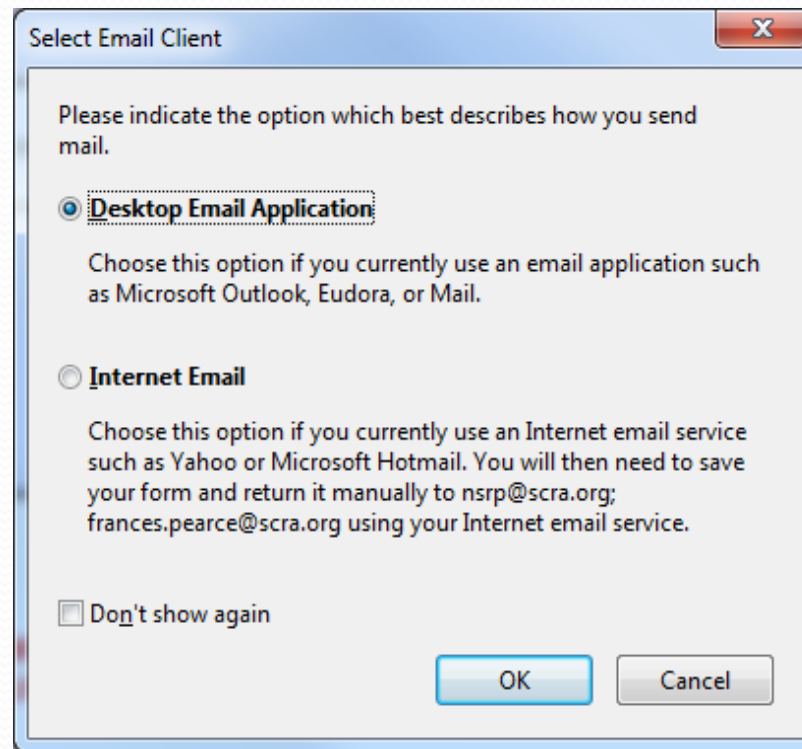
Don't show again

OK Cancel



Submit (Cont'd)

- Make sure the “Desktop Email Application” button is selected and click “OK”.



Select Email Client

Please indicate the option which best describes how you send mail.

Desktop Email Application

Choose this option if you currently use an email application such as Microsoft Outlook, Eudora, or Mail.

Internet Email

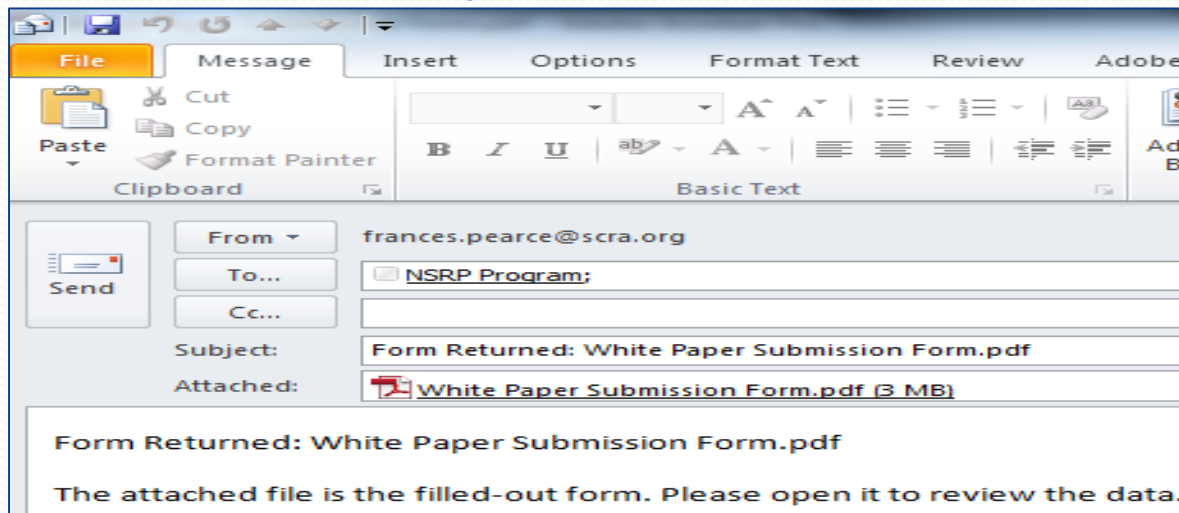
Choose this option if you currently use an Internet email service such as Yahoo or Microsoft Hotmail. You will then need to save your form and return it manually to nsrp@scra.org; frances.pearce@scra.org using your Internet email service.

Don't show again

OK Cancel

Submit (Cont'd) & Reset Form

- A pre-formatted and addressed email will open, click “Send” to complete the submission process.



- Reset Form – To clear all information and make changes, click the bright yellow “Reset Form” button. All information entered will be deleted and the form will be blank.

If changes need to be made to the form, please select the reset button to clear all fields.

Reset Form

