



National Shipbuilding Research Program Environmental Technologies Panel SP-1

**Norfolk, Virginia
June 1 - 3, 2005**

Wednesday, June 1st

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|-------------|--|--------------------------------|
| 8:00 | Registration and Continental Breakfast (No Registration Fee) | |
| 8:15 | Call to Order, Welcome, Opening Remarks, Review of Agenda & Self Introductions | Frank Thorn |
| 8:25 | Welcome to Newport News - Shipyard Overview | Rick Spaulding |
| 8:40 | State of the Panel Address | Frank Thorn |
| 8:50 | NSRP ETP Program Management Report | Jim House, ATI |
| 9:20 | Break | |
| 9:30 | Panel Sustainability Update | Donna Elks
Wayne Holt |
| 9:45 | EPA's NESHAP Residual Risk Project Update | Vince Dickinson |
| 10:00 | NGNN HSWA Permit | Page Ayres
Tina Bickerstaff |
| 11:00 | SPCC Regulation Compliance | O'Brien & Gere |
| 12:00 | Lunch (on your own) | |
| 1:30 | Comprehensive Environmental Regulatory Update | John Wittenborn |
| 3:30 | Break | |
| 3:45 | One Nuclear Shipyard Update | David Kopack |
| 4:30 | Steering Committee Meeting
Adjournment for General Panel Members | |
| 6:30 - 8:00 | No Host Networking Social | Sheraton Hotel |

Thursday, June 2nd

- 8:00 Registration and Continental Breakfast
- 8:30 Call to Order, Review of Agenda, and Self Introductions Frank Thorn
- 8:45 Lean – EMS Integration Workshop Shana Harbour, EPA
Ross Associates
- 12:30 Lunch (on your Own)
- 1:30 Depart for Northrop-Grumman Newport News Shipyard Frank Thorn
(Must be US Citizen)
- 4:30 Return to Hotel from Tour

Friday, June 3rd

- 8:00 Panel Business Meeting Frank Thorn
- Panel Officer Election Results
 - Budget Review
 - Steering Committee Update Donna Elks
 - Future Meetings Locations - 2006
 - Agenda Recommendations
 - Open Discussion of Shipyard Environmental Issues
- 11:00 Panel Meeting Adjourned

Summary of Business Meeting

Selection of Nominating Committee

Panel Chairman Frank Thorn having solicited for volunteers during Wednesday's State of the Panel Address, selected Al Rainsberger (Committee Chairman)(Todd-Pacific), John Martin (NASSCO), Mike Ewing (Norshipco) and Tina Bickerstaff (O'Brien & Gere)

Voting on Amendments to Panel By-Laws

An amendment to the Panel By-laws to allow for electronic voting (e-mail or telephone) on Panel business items that need action outside regularly scheduled meetings was proposed. The amendment would incorporate an additional Section (Section XI – Electronic Voting) into the By-Laws. The new Section XI reads; *"In order to meet certain time schedules, electronic voting by email or telephone may be required. Guidance will be sent to the voting body to meet time schedules. Only active members will be allowed to*

vote. The Chairperson is responsible for ensuring adherence to the voting guidance.” There were 10 active members present, which voted unanimously to adopt the amendment. Seven shipyards were represented.

Budget Review

Panel Chair Frank Thorn stated that the Panel annual budget began with \$30,000 as is customary. The budget expenses generally cover the Chair and Vice-Chair travel expenses to Panel Meetings, and Chair’s travel expenses to ECB meetings, Panel Chair meetings, and the annual SNAME meeting (required). Approximately \$1,500 is allocated for meeting room rental, refreshments, A/V equipment, and networking social catering for each Panel meeting. Funds are also available for reimbursing the travel expenses of subject matter experts that the Panel may chose to invite to participate in Panel meetings. The Panel will continue the practice of not collecting a registration fee, unless at some point the cost of securing a specific subject matter expert necessitates it.

Pre-Registration Discussion

Wayne Holt led a discussion about the importance of pre-registering for the Panel Meetings. We had a relatively low number of participant to pre-register, and a large actual attendance, consequently the meeting room the hotel had reserved for the meeting was too small, and did not have enough seating or refreshments. We will discuss with ATI a more effective way of encouraging pre-registration.

Steering Committee Update

Committee Chair, Donna Elks reported that the Steering Committee Meeting held on Wednesday evening primarily focused on delegating task responsibility for carrying out the Brain-Storming Session Action Plan Task Item Activities. A copy of the Steering Committee Meeting Minutes is included in the 3-2005 NSRP SP-1 Panel Meeting Distribution Package.

Future Meetings Locations - 2005

Future Meetings are as follows:

June 1-3, 2005 - Newport News, (NGNN)

October 5-7, 2005 – Seattle, (Todd-Pacific)

February 22-24, 2006 – New Orleans (Avondale)

Agenda Recommendations

The Panel discussed trying to establish Panel meeting “themes”, of a singular general subject, and having a number of related presentations on that subject in a focused manner. However, the Panel did not want to exclude other topical subject matter that may be relevant or timely to the Panel, that was not related to the theme. It was suggested that the June 2005 meeting in Newport News have a RCRA, HSWA, Remediation theme and the October 2005 meeting in Seattle have a Sediment Quality and Dredging Issues theme.

Environmental Forum Discussion

John Martin facilitated an open discussion as to whether the individual member shipyards were going to participate in the Environmental Forum that John Wittenborn of Collier-Shannon proposed last year. The general consensus was that the monthly Environmental Forum updates contained very valuable and timely information, and to have Mr. Wittenborn conduct an annual one-day regulatory update workshop would also be extremely valuable. Several shipyards indicated that they intended to participate. Others indicated that they could not get management approval from their shipyard’s corporate management to do so, based on the fact that they were being provided with equivalent information from other sources already. Others indicated that funding was definitely an issue, especially where shipyard parent companies operated multiple shipyards. John Martin agreed to report this information back to John Wittenborn.