

## Minutes of the Steering Committee Meeting 03/09/05:

### Attendance:

- + Dave Glynn
- + John Martin - NASSCO for Mike Chee
- + Frank Thorn
- + Steve Lacoste
- + Dave Kopeck
- + Wayne Holt
- + Vince Dickinson
- + Al Rainsberger
- + Donna Elks - Chair

### Discussion on the Brain-Storming Session Action Plan conducted on July 22, 2004:

The individual task items identified in the Panel Development Action Plan from the previous Brain-Storming Session were delegated to the Steering Committee members or to members of the Panel for completion. These individuals are responsible for leading a team of Panel member volunteers to complete the Action Plan tasks, and to report to the Panel as appropriate.

- + Identify the short term and long term vision goals of the Panel - Wayne Holt (see attached survey)
- + Articulate the role of the panel to NSRP Executive Control Board- Al Rainsberger
- + Role of panel to shipyard management – ALL, every shipyard person who attends these meetings
- + Developing Communications Plan - Frank Thorn
  - o ECB report
  - o Steering Committee Report
  - o White paper projects status
  - o Feedback monthly from what is happening from tasks
- + Target shipyards for improved participation- Host yard's responsibility to communicate to local yards regarding the meetings
- + In two weeks JUNE panel meeting date to be set - Frank. Thorne
- + Agenda meetings need to be set within 1 month of the last meeting – Donna Elks
- + Coordinate with other like minded industry groups - Steven Lacoste
- + Develop product offering differentiator –Tina Bickerstaff
- + Increase research & development on future regulatory items – Vince Dickinson
- + Locate alternative sources of funding – Tom Hite/Frank Thorne
- + Develop additional list of project ideas not already identified – Wayne Holt
- + Need a “White paper” ready for the next phase of the risk assessment Research Announcement (RA) Project solicitation – Steering Committee

**NOTE: It is the responsibility of shipyard representatives attending these SP-1 meetings to inform their ECB member/or executive management regarding fast track projects coming down the road that may require special funding either from ECB or private yard funding.**

*Potential Panel Projects/Presentation Topics Survey*

**Please read each of these potential projects and/or presentation subject matters listed below. Then, rank each of them in the numerical order of importance or value to your shipyard (1 through 17, one being the most important). If you would like, please print on the empty lines at the bottom, other subjects that you would like to see as potential presentation subjects, or funded Panel projects.**

- \_\_\_\_\_ Guidebook for Implementing New SPCC Regulations in Shipyards
- \_\_\_\_\_ Publication of Regulatory Agenda/early Detection System for up-coming Regulatory Issues
- \_\_\_\_\_ Guidebook for Dredging Regulations & Dredging Projects Lessons Learned
- \_\_\_\_\_ Upcoming Regulatory Issues Regarding Managing Vessel Ballast Water Discharges & Managing Invasive Species
- \_\_\_\_\_ Addressing issues concerning Foreign Manufactured Equipment Certifications (i.e., does equipment meet US emission standards)
- \_\_\_\_\_ Evaluating Environmental Life Cycle Costs Analysis of Shipyard Processes
- \_\_\_\_\_ Managing Facility Stormwater Discharges
- \_\_\_\_\_ Addressing Diesel Equipment Particulate Emissions Issues
- \_\_\_\_\_ Evaluating the Shipyard Environmental Impact of Composite Material Usage
- \_\_\_\_\_ Addressing New Performance Standards for Copper Paint Leaching Rates
- \_\_\_\_\_ Addressing Vapor Intrusion Issues (into buildings from subsurface contamination)
- \_\_\_\_\_ NESHAP Residual Risk – Phase 2
- \_\_\_\_\_ TMDL for Nutrients (possibly Metals)
- \_\_\_\_\_ Shipyard impacts on Global Warming
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Please return to Wayne Holt by e-mail at [wholt@atlanticmarine.com](mailto:wholt@atlanticmarine.com) or by fax at 904-251-1579.**